

# Longleat Riders Collective (\*name subject to change)

## Meeting Minutes and Action List

Prepared by Caroline Mackinlay

### 1. Meeting Info

**Meeting:** Third meeting – club committee election  
**Date:** 13 March 08  
**Time:** 20:00  
**Location:** The Rose and Crown, Warminster  
**Attendees:** Ash Brown, Neil Cousins, Ian Crook, Anthony Crosbie, Andrew Denham, Darren Eggleton, Will Hardy, Ben Irons, Rob Lewis, Rob Liquorice, Alastair Mackinlay, Caroline Mackinlay, Tom Rickhuss, James Sinclair, Curtis & Keith (sorry, don't know last name), Colin Turner (guest of Caroline)

**Meeting Chaired by:** Andy Denham

### 2. Meeting Agenda

- a) Minutes from 06 March 08
- b) Outstanding Actions
- c) Committee Elections
- d) Any Other Business
- e) Actions

### 3. Minutes

- a) Minutes from 06 March 08

The minutes were accepted as an accurate record of the meeting

- b) Outstanding Actions

Ben Irons explained that he is still waiting for information from Haldon regarding membership numbers, land rental costs etc. He reviewed information from Rogate. Rob Lewis commented that Rogate have a lot of non-members who regularly ride at the venue but see no reason to join the club.

Ian Crook said that having reviewed the options of affiliating to British Cycling and the CTC, British Cycling were the preferred option because the CTC don't provide Directors' Insurance which would protect the club's trustees from possible legal action.

- c) Committee Elections

The following people were elected to committee roles:

- Chair – Andy Denham
- Co-Chair – Ian Crook

- Secretary – Caroline Mackinlay
- Treasurer – Ben Irons
- Site Operations – Neil Cousins
- Conservation, Health & Safety – Darren Eggleton
- Media – Alastair Mackinlay
- Events – Rob Lewis

The following committee members volunteered to be Trustees for the club. These people's names will be on the lease:

- Andy Denham
- Ian Crook
- Rob Lewis

#### d) Any Other Business

##### *Budget / Finances*

Signage for the venue was recognised as a major up-front cost. We need to ascertain how many signs will be required and how much the signs will cost. The Longleat Estate will only allow us to use their signmaker, Mirage Signs.

Once the signs have been purchased, money will be available for things like a Freelap timing system and other club assets e.g. tools.

It was mooted by Andy that we may wish to limit the membership number in the first year in order to keep control of the club; however this will limit funds. We may need to look at increasing the first year's membership fee.

It was asked what would happen if the club made a profit at the end of a year – this is OK as long as the money is reabsorbed into the club or carried forward into the next financial year.

Andy noted that the cost of the lease/licence for the land is based on us being non-profit-making and the cost would go up in the event of the club being run for profit.

##### *Non Members*

Random non-members who turn up and ride without being invited are insured under British Cycling's terms.

Invited non-member riders (e.g. our friends) are welcome as long as their use of the venue is "infrequent". The CTC defines "infrequent" as no more than five times per year; British Cycling define it as once per year.

We discussed whether day passes could be sold through local shops or at the venue. Local shops could have their logo on the membership card or any club kit in exchange for their support.

The issue of non-local riders who may wish to use Longleat more than "infrequently", but not often enough to feel it warrants the expenditure of joining the club, will be discussed at a future meeting – suggestions include a reduced-price Distance Membership similar to that used in the past at Aston Hill, and a ticket valid for a certain number of days' riding.

It was recognised that there needs to be some way of dealing with abuse, e.g. riders who continually use Longleat without paying, as happens at Rogate.

#### *Club Kit and Logo*

Will be discussed at a future meeting

#### *Horse Riders*

We need to check that we will have no conflict with other permit holders, particularly horse riders.

We may need to provide a single-path route through our area for horse riders to use – this needs agreeing as part of the site assessment.

There is a potential issue with courses crossing horse/pedestrian routes through the venue.

## **4. Actions**

- Distribute minutes of this meeting - Caroline
- Talk to Paul Grugeon re. cost of lease/licence, cost of signage (Mirage Signs), and timetable for felling - Andy
- Organise site assessment with Longleat's Head Forester, Darren, Neil and Andy (assessment to cover lease area, required signage, access for other users e.g. horse riders, and what we are allowed to do) – Andy
- Clarify with Longleat the rumour regarding a road running from the toll booths to the exits through the gully – Andy
- Source background information and guidance on the role of treasurer – Ben
- Determine which is the best bank account for us as a non-profit organisation - Ben
- Buy LongleatRidersCollective.co.uk domain name – Al
- Give everyone an email at the domain name - Al
- Learn how to conduct risk assessments – Darren
- Review free information from IMBA on how to build trails – Darren
- Sponsorship -
  - Speak to Batchelors - Ben
  - Find out what Wharncliffe have done – Neil
  - Find out what Southerndownhill can do to help – Rob
  - Speak to Duncan at CentreParcs Cycle Hire regarding possible promotion of the venue (it may not be desirable) – Ian
- Bring copy of Longleat horse permit rules to the next meeting – Tom
- Check with Redlands Trails how they deal with trails crossing bridleways - Caroline
- Post drafts for club constitution, code of conduct and club rules online for review prior to next Thursday's meeting - Andy

## 5. Next Meeting

The next meeting will be held in the Rose and Crown, Warminster, on Thursday 20 March, at 7.45pm for a prompt 8pm start.

Draft Agenda for meeting:

- Review minutes from meeting of 13 March (these minutes)
- Review Actions
- Agree new formal name for the club, given that we can't use the word "Longleat" (informal name to remain Sofari Sogoodi).
- Approval of club constitution, code of conduct and club rules
- Formally form the club
- AOB
- Agree next meeting